

**WELLINGTON SOFTBALL ASSOCIATION APPLICATION FORM FOR
MANAGER REPRESENTATIVE TEAMS**

Please tick:

Coach	<input type="checkbox"/>	Selector	<input type="checkbox"/>
Manager	<input type="checkbox"/>	Assistant Coach	<input type="checkbox"/>
Trainer	<input type="checkbox"/>	Scorer	<input type="checkbox"/>

Team _____

Name: _____

Address: _____

Phone: _____ Cellphone _____ Work _____

Email: _____

Softball Club (if relevant) _____

2 Referees & Contact details:

Experience (Please attach a relevant CV and use separate piece of paper as required)

Qualifications (Coaching)

Date	Level	Qualification		

Signed _____ Date _____

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Job Description: Reports to:	Manager- Wellington Representative Team or Age Grade WSA Development Manager
Objective A:	To represent WSA in all dealings with Players to participate in a franchise, representative and central region tournament.
Outcomes:	Ensure all players are made aware of their obligations, responsibilities and participation in the tournaments. All Uniforms, equipment used by athlete are returned to WSA. Ensure all finances are paid and relevant receipts and Documentation is forwarded to the Development Manager at completion of the tournament. Ensure that any Drug testing carried out on WSA athletes is done in accordance with established protocols and that they Athlete's rights (including Natural Justice and Privacy) are respected. Be aware of the terms and conditions of the Athlete's Contract and take all reasonable action to ensure athlete's observe them.
Objective B:	To liaise with the WSA Development Manager in preparation for the event, travel and accommodation, outfitting and fundraising
Outcomes	Ensure athletes and all team management are appropriately attired on and off the diamond and travelling Ensure the facilities in respect of competition, transport and accommodation are adequately suitable. Provide athletes with a reliable and supportive level of care and respond in a reasonable manner to their needs and concerns. Provide timely and complete information to athletes and family members regarding travel times and all other administrative matters. Oversee the teams meal and travel requirement. Establish a co-operative team based partnership with Head Coach and Assistant Coach and share information and be supportive of them. Knowledge of WSA policies and protocols in conjunction with the WSA Representative handbook and WSA constitution.

Please forward to: **Wellington Softball Association PO Box 14-571 Kilbirnie, Wellington or email to wsasec@fastpitchwn.org.nz before the closing date. All applications must have a relevant CV and all applicants will be acknowledged.**